**DELAWARE STATE HOUSING AUTHORITY**

**Access to Transit Certification**

The undersigned applicant hereby makes application to the Delaware State Housing Authority’s (DSHA)   
Low Income Housing Tax Credit program for tax credits and/or a loan pursuant to one or more of the DSHA’s housing development funding programs and certifies that the development as proposed and designed meets, or will meet upon completion, all of the Delaware Transit Corporation (DTC) and DelDOT requirements for existing or new transit stops.

1. ***Applicant to Complete the following information***:

Development Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Development Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Development County: \_\_\_\_\_\_ New Castle \_\_\_\_\_\_ Kent \_\_\_\_\_\_ Sussex

Is the Development Location in an Area of Opportunity? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No

Development Type: \_\_\_\_\_\_ New Construction \_\_\_\_\_\_ Rehabilitation

Applicable and/or proposed transit stop: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Transit Line(s) and Frequency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emerging Routes (Kent and Sussex Only) - please list, if applicable:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please provide the following information to DTC with your certification request. NOTE: Only two (2) properties may be submitted to DTC for 2023-2024.**

* General map showing the location of your proposed development in relation to the City or State Map in Delaware;
* General site plan depicting the building locations both current and proposed;
* *Detailed site or construction* plan clearly depicting the proposed location for the transit improvement(s) per the ***Access to Transit*** submission through DSHA;
* Estimated Cost of improvements (provided by the applicant’s site engineer (or other qualified cost professional);

**Submissions should be sent to the Delaware Transit Corporation**:

David Dooley, Senior Service Development Planner

Delaware Transit Corporation/DelDOT

119 Lower Beech Street, Suite 100

Wilmington, DE 19805-4440

Phone:    (302) 576-6064

E-mail:   [david.dooley@delaware.gov](mailto:david.dooley@delaware.gov)

1. ***DTC to Complete the following information***:
2. Site will be deemed eligible when the following base requirements are met:

|  |  |  |  |
| --- | --- | --- | --- |
|  | a. | Mandatory Requirements (Select applicable requirement) | |
|  |  | \_\_\_\_\_ | New Construction Properties: The property must be located along an existing transit route and within a quarter mile of existing bus stop, or the property will be directly served by transit by an existing bus stop located within immediate walking distance (1300 ft. maximum) |
|  | |
|  | |
|  |  | \_\_\_\_\_ | Rehabilitation Projects: The property must have an existing transit stop or the property will be directly served by transit by an existing bus stop located within immediate walking distance quarter mile (1300 ft. maximum). |
|  | |
|  | |
|  | b. | Minimum Base Requirements: If one of the mandatory requirements are met, then the following base requirements must be met (Select applicable requirements) | |
|  |  | \_\_\_\_\_ | A designated point of pedestrian site ingress and egress is connected to an internal ADA-compliant sidewalk network; or |
|  | |
|  |  | \_\_\_\_\_ | DTC has expressly confirmed its intention to propose direct service to the site subject to its service development planning process (Note: The agency proposes Service Area adjustments to the public via biannual Service Changes and/or mid-range fiscal year Service and Business plans.). |
|  | |
|  | |
|  | |

1. Properties will include the following amenities and facilities, installed and maintained at the developer’s expense, and in compliance with DTC and DelDOT standards. Approved amenities for the transit stop and/or property are as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| \_\_\_\_ | Bus stop waiting pad | \_\_\_\_ | Pavement requirements (Specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) |
| \_\_\_\_ | Bench | \_\_\_\_ | Dedicated bus pull-off (poured curb or striped shoulder) |
| \_\_\_\_ | Trash Receptacle(s) | \_\_\_\_ | Bus Shelter (w/shelter pad) |
| \_\_\_\_ | Bike Rack | \_\_\_\_ | Covered/Secure Bike Shelter or storage |

Both the Developer/Applicant and DTC agree that the property will be directly served by transit, subject to the service development planning process, and agree to create/improve the transit stop. Direct service may be construed by DTC to mean the installation of a bus stop within the site or along the property frontage. In some instances, this determination can be satisfied when DTC agrees to add or relocate a bus stop within immediate walking distance (1300 ft. maximum) of the site’s pedestrian access point.

IN WITNESS WHEREOF, the parties have executed, or caused this agreement to be executed by their duly-authorized representatives, as of the date below written.

|  |  |  |
| --- | --- | --- |
| Applicant/Owner - Full legal name |  | Delaware Transit Corporation - Full legal name |
| Signature |  | Signature |
| Name |  | Name |
| Title |  | Title |
|  |  |  |
| Date |  | Date |