

COUNCIL ON HOUSING  
Public Session  
Luther Towers I  
430 Kings Highway  
Dover, DE 19901  
January 26, 2017

**Motions**

- Approval of December 14, 2016 Minutes

**Important Dates**

- February 15, 2017: DSHA appearance at Joint Finance Committee
- March 2, 2017: DSHA appearance at Bond Bill Committee

Mr. Leahy, Chair, called to order the public session of the Council on Housing at 9:00 a.m. on January 26, 2017. In addition to Mr. Leahy, the following Council members were present:

Robert Harra	Francis Julian	Ralph Peters	Connie Harrington
Ruth Sokolowski	Vincent M. White	Norma Zumsteg	

The following council members were absent and excused from the meeting:

Corrine Massey	Donna Mitchell
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Also attending:

Anas Ben Addi, Director, Delaware State Housing Authority  
Susan Eliason, Director of Housing Development, DSHA  
Marlena Gibson, Director of Policy and Planning, DSHA

Guests present:

Larry Trunfio, Office of Management & Budget  
Justin Ryan, Office of Management & Budget

**APPROVAL OF MINUTES**

Mr. Peters moved and Mr. Julian seconded that the Minutes of December 14, 2016 be approved as written. The motion was passed unanimously.

**COMMITTEE REPORTS:**

**LOAN REVIEW:** Ms. Eliason for Ms. Mitchell

Nothing to report

**HOUSING POLICY:** Mr. White

**COMMUNICATIONS:** Ms. Sokolowski

Ms. Sokolowski and Mr. Leahy reported on their meeting, along with Mr. White, with Governor Carney. The group discussed the role of the Council on Housing in providing advice to both the Governor and DSHA. At the end of their meeting, they provided Governor Carney with both a summary document and a copy of the Council's most recent annual report. Everyone felt that the meeting was productive.

**OPERATIONS:** Mr. Harra

Nothing to report

**OLD / NEW BUSINESS:**

Mr. Peters told the group that he had attended a meeting of the Sussex Housing Group, which is led by the Delaware Housing Coalition. He wanted to know if DSHA supports the work of the group. Mr. Ben Addi explained that DSHA has made a grant of \$30,000 to the group from non-HDF funds.

Mr. Trunfio and Mr. Ryan facilitated the Council through a discussion of Strengths, Weaknesses, Opportunities, and Threats (SWOT) reported by the Council members through a survey instrument completed prior to the meeting. Mr. Ben Addi also provided the Council with some information on DSHA's Strategic Plan that could be used to inform their discussion. During the ensuing discussion, Council members agreed on four strategic priorities and worked on establishing preliminary goals. Mr. Trunfio asked that each Council member come to the February meeting prepared to discuss goals for the strategic priorities.

**ADMINISTRATIVE:**

**SCHEDULING OF NEXT MEETING**

The next meeting will be held on Wednesday, February 8 at Luther Towers from 2:00 p.m. to 4:30 pm.

**ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

*R. Susan Eliason*

Susan Eliason

Note: Copies of materials referenced as "attached" in these Minutes are available upon request.