

COUNCIL ON HOUSING  
Public Session  
Luther Towers  
Dover, Delaware  
October 11, 2017

**Motions**

- Approval of September 13, 2017 Minutes

**Important Dates**

- October 18, 2017: DE Continuum of Care Annual Meeting at Del Tech, Dover
- October 23, 2017: Governor tour from Wilmington to Dover to Milford
- October 26, 2017: QAP 2<sup>nd</sup> meeting with partners at Modern Maturity Center, Dover
- November 15, 2017: OMB Budget Hearing

Mr. Leahy, Chair, called to order the public session of the Council on Housing at 2:19 pm, October 11, 2017. In addition to Mr. Leahy, the following Council members were present:

Connie Harrington	Corrine Massey	Ralph Peters
Ruth Sokolowski	Norma Zumsteg	Vincent M. White

The following council members were absent and excused from the meeting:

Robert Harra	Francis Julian	Donna Mitchell
--------------	----------------	----------------

Also attending:

Shanná L. Alicea, Administrative Specialist III, DSHA  
Anas Ben Addi, Director of Housing, DSHA  
Susan Eliason, Director of Housing Development, DSHA

Guests present:

Erin Goldner, Hope Street Delaware

**APPROVAL OF MINUTES**

Mr. Peters moved and Ms. Sokolowski seconded that the Minutes of September 13, 2017 meeting be approved. The motion was passed unanimously.

**DSHA REPORT** – Mr. Ben Addi

- **Budget**
  - Budget cycle has started with the State.
  - Met with Mike Jackson, director of OMB to talk about the State fiscal situation
  - DEFAC slightly better than last year may have an extra funding of \$60 million plus
  - DSHA's budget request will be presented to OMB at the November 15<sup>th</sup> meeting.

- DSHA request will be the following:
  - \$4 million HDF base budget
  - \$6 million for the ARHP from the bond bill
  - \$3 million for the SRAP from the general fund
  - \$8.5 million for the DDD program from the bond bill
  - \$2 million for the Strong Neighborhood Housing Fund from the bond bill
- DSHA will take the Governor on a tour to expose him to some of the projects which have received some of the settlement funds in addition to the DDD. This tour will be for the Governor to not only view the project but to also speak with some of the local elected officials, mayors and council people in these jurisdictions and hear from these people whose communities have been impacted and benefited from DSHA's programs.
- QAP Work product 2 which focuses on the construction standards, design requirements and other aspects that goes with the QAP will go out to the partners shortly. The second meeting with the partners will be October 26<sup>th</sup> at the Modern Maturity Center in Dover to get a second set of feedbacks and comments to review before the final draft is released. The official draft will be released mid-November and public hearing will be early December.

Mr. Ben Addi also mentioned the merger between the Homeless Planning Council and the Delaware Housing Coalition which took place several months ago. The new agency is now the Housing Alliance of Delaware.

Mr. Peters mentioned his meeting with Senator Dave Lawson who complemented Mr. Ben Addi for his no nonsense and straight forward request for housing financial assistance.

## **COMMITTEE REPORTS**

### **COMMUNICATIONS:** Mr. Leahy

- Annual Report is now listed on the DSHA website

### **OPERATIONS:** Mr. Leahy

- Reimbursement forms for Councils members are available.
- Calendars of events have now been installed into the Council's meeting packets

### **HOUSING POLICY:** Mr. White

- Presentation on LIHTC and how it works.
- Present Council member should create some resources that could be given to new Council members on subject matters that are important to Council and to increase their understanding.

Mr. Leahy suggested that the presentations of resources be added to the DSHA website and updated as new resources or information come up.

## **LOAN REVIEW** Ms. Harrington

The committee met October 2, 2017 and reviewed one HDF grant request. It is the recommendation of the committee, after due discussion, that the following grant requests by DSHA be approved by the Council and a recommendation for approval made to the DSHA Director for the loan request:

- DSHA – Housing Support Grant, Resolution #560. Ms. Harrington moved and Mr. Peters seconded which was passed 6 yes and one abstention by Mr. White due to his conflict of interest.

Ms. Sokolowski suggest a provision be added to the resolution that DSHA will provide Council with an annual performance report of each of the subgrantee of the grant.

**OLD / NEW BUSINESS:** Mr. Leahy

None

**ADMINISTRATIVE:** Mr. Leahy

None

**SCHEDULING OF NEXT MEETING**

The next meeting will be held on Wednesday, November 8, 2017 at Bear Library, New Castle, DE from 2:00 p.m. to 4:30 pm.

**ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 3:27 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Shanná L. Alicea". The signature is fluid and cursive, with a large, stylized initial "A" at the end.

Shanná L. Alicea

Note: Copies of materials referenced as “attached” in these Minutes are available upon request.