



DEVELOPMENT SECTION

18 THE GREEN

DOVER, DELAWARE 19901

**TOLL FREE: (888) 363-8808**

(302) 739-4263

(302) 739-1118 FAX

(302) 739-7428 TDD

November 8, 2017

MEMORANDUM

TO: Eligible Communities within Kent and Sussex Counties  
Kent County Levy Court  
Sussex County Council

FROM: Anas Ben Addi, Director 

SUBJECT: **Delaware FY2018 Community Development Block Grant  
Program Guidelines and Application Package**

Enclosed please find the final FY2018 State of Delaware Community Development Block Grant (CDBG) Program Guidelines and Application Package. A public meeting on the Guidelines was held on October 11, 2017, the last day of the comment period. The Program Guidelines and Application Package have been changed from last year's program as follows:

- Under Section I.E.2.e., all target area information must be received in the DSHA office at 18 The Green, Dover, Delaware 19901, no later than 4:00 p.m. on January 19, 2018;
- Section III.A.1.a.4.) has been amended, to reduce the required housing rehabilitation lien periods for higher amounts of CDBG/HOME rehab assistance from those lien periods required in the FY2017 Program Guidelines. With an exception for CDBG-only funded hookups, meter installations, and emergency repairs under \$5,000, the lien terms will be as follows:

For homeowners under 62 years of age:

Under \$10,000	5 Years
\$10,000 to under \$20,000	10 Years
\$20,000+	15 Years

For homeowners age 62 or older:

Under \$20,000	5 Years
\$20,000+	10 Years

Eligible Communities and Kent and Sussex Counties

November 8, 2017

Page Two

This change will be effective as soon as DSHA's Director approves the FY 2018 CDBG/HOME Program Guidelines, and will apply to FY 2017 housing rehab projects as well as FY2018 housing rehab projects; and

- Under Section IV. A., applications for the State's FY18 CDBG Program must be received in the DSHA office at 18 The Green, Dover, Delaware 19901, no later than 4:00 p.m. on March 1, 2018.

**Please do not submit more or less than the required one original and one copy of each application.**

**Incomplete or otherwise deficient applications will be returned to the applicant and will not be permitted to be amended.**

If you have any questions regarding the Program Guidelines or Application Package, please feel free to call Andrew Lorenz of the Community Development Section at (302)739-0261 or you may reach him via e-mail at [andy@destatehousing.com](mailto:andy@destatehousing.com).

ajl:mjh

Enclosures

cc: Cynthia L. Deakyne  
Susan Eliason  
Andrew J. Lorenz